

WRWSD Board of Trustees Monday Meeting – 1/27/25

President P. Levermore called the meeting to order at 6:00pm.

Roll Call: Present: Armstrong, Feil, Harper, Levermore, Moore, Wales, Mgr. Wilkin, Supt. Wilson

Absent: Kost was excused.

Minutes: A motion was made by Wales and seconded by Harper to approve the 1/11/25 Monthly Meeting minutes as distributed. A yea/nay vote was taken and the motion passed unanimously.

Special Guests:

- The attendees met with each of the special guest's firms separately.
- Jones & Henry representatives, Rick Kelly and Dinesh Palaniswamy, gave a presentation of their qualifications, anticipated upgrades and the creation of a facilities plan for the sewer plant expansion project based on input from the Board, Mgr. Wilkin and Supt. Wilson and the community's future needs. Jones and Henry were instrumental in creating the existing WRWSD system design. Their company is solely water and wastewater focused.
- DLK representative, Gary Silcott, gave a presentation of DLK's qualifications and anticipated upgrades for the sewer plant expansion project. His company focuses on smaller communities and specializes in obtaining low interest loans and grants for their clients. The company has multiple engineers that cover several modalities beneficial to the WRWSD besides water and sewer. They are committed to guiding clients through each step of the project and offer a personalized approach.
- Trustees asked each company questions about direct discharge possibilities, mirroring the existing sewer plant and converting to a membrane system. Each option has its pros and cons for the Board to consider. Cost of the project was a topic for each system. Until a detailed facility plan has been created, it is hard to determine the total cost. The common number seems to be ten million dollars.

President's Report (Levermore): None

Treasurer's Report (Feil):

- Two motions were made. (*See below*).
- Treasurer Feil asked about recuperating the WRWSD fees when members pay their bill with a credit card. Mgr. Wilkin said a 3% fee will be assessed to the member's account at the time of payment. Notices will be sent out with the water/sewer statement informing them of this charge. This may save the WRWSD nearly \$30,000.

Manager and Plant Superintendent Report (Mgr. Wilkin/Supt. Wilson):

- Mgr. Wilkin will work with Attorney Tom Mayes on creating a motion/procedure for the WRWSD Board to officially select an Engineer of Record going forward. The Engineer of Record will be available to offer various solutions to issues as they arise.
- Facebook/Social Media Policy – The Board discussed using Facebook as an informational tool for members. Mgr. Wilkin was authorized to post important notices and updates on behalf of the WRWSD. Mgr. Wilkin will email Trustees a copy of a Facebook/Social Media policy drafted by Lake Attorney John Jolly. The Board will discuss the policy and determine if it's something they would like to implement.
- Our water tower capacity is 200,000 gallons. The Board will review increasing our stored water capacity in the future.
- Supt. Wilson is encouraging employees to further their education and obtain a Class 1 Operator license. We will be switching to Brown County Rural Water on the weekends for the next few months to give employees time to work toward achieving the license.

Old Business: None

New Business: None

Motions and Resolutions:

- Motion # 2025-05 was made by Wales and seconded by Armstrong to reinvest CD#6548216671/1 that matured on 1/22/2025 at People's Bank for 5 months at a rate of 4.19apy at People's Bank. A roll call vote was taken and the motion passed unanimously.
- Motion # 2025-06 was made by Armstrong and seconded by Moore to reinvest CD#700700867 that matured on 1/23/2025 at First State Bank for 11 months at a rate of 4.10apy at First State Bank. A roll call vote was taken and the motion passed unanimously.

Board Member Concerns: None

Adjournment: The motion to adjourn was made by Armstrong and seconded by Feil. A yea/nay vote was taken. All were in favor and the meeting was adjourned at 8:20pm.

Rhonda J. Maybriar, WRWSD Assistant Recording Secretary